



TurnAround Job Description

Job Title: Clinical Supervisor
Department: Clinical
Reports To: Clinical Director

SUMMARY

The Clinical Supervisor is responsible for providing trauma informed individual and group therapeutic services to support survivors who have experienced sexual violence; adults and adolescents who have experienced intimate partner violence and children who have witnessed IVP as well as supporters. The Senior Trauma Therapist is expected to independently manage a case load to ensure that all clients receive timely services. This position also provides ongoing supervision of clinical staff and interns. Therapy will be provided for a period of six months to a year after intake at TurnAround.

CLASSIFICATION: Non- Exempt

SALARY RANGE: \$

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Knowledgeable about best case practices in intimate partner violence, human trafficking, and sexual assault.
2. Proven experience with trauma informed counseling.
3. Knowledge of issues of sexual trauma and gender-based violence.
4. Demonstrates cultural competency in working with a diverse population.
5. Under the direction of the Clinical Director, develop appropriate diagnostic impressions and treatment plan for all clients in a timely and culturally competent manner.
6. Provide direct client services through individual and/or group treatment services.
7. Refer clients to appropriate therapeutic or case management services, in support of client's optimal functioning.
8. Document therapeutic services and service delivery via proper client paperwork, initial assessment forms and progress notes, according to agency standards.
9. Follow agency protocols around typical clinical risk management issues, so as to minimize risk to the client and to the agency.
10. Communicate with referral source or outside service provider, in order to coordinate care in support of client's optimal functioning.
11. The ability to work independently as well as collaboratively in a team environment.
12. Thrives in a dynamic environment.

13. Obtain necessary Continuing Educations Units (CEUs) in accordance with license/certification.
14. Provide monthly, quarterly, and annual program reports.
15. Other duties as assigned.

Supervisory Duties:

1. Provide clinical supervision to LMSW or LGPC level trauma therapists.
2. Develop and modify group curriculums as needed.
3. Collect, analyze, and complete data reporting in alignment with requirements for both the agency and funders.
4. Attend internal and external meetings with staff and community stake holders.
5. Conduct outreach to groups, individuals, and organizations in the community to increase usage of agency services.
6. Coordinate clinical trauma training for the graduate student program.
7. Provide task supervision to interns in the clinical program.
8. Assist Clinical Director with programmatic responsibilities i.e., policies and procedures.
9. Provide oversight of intake process.

Clinical Duties:

1. Incorporate trauma-informed care philosophy, practices, and strategies in all activities.
2. Provide trauma-informed and culturally competent, individual, and group counseling for survivors of sexual trauma and crisis counseling as needed.
3. Provide therapy for adults, children, and adolescent survivors of sexual violence, and their nonoffending family members, partners, guardians or loved ones.
4. Facilitate survivor support groups.
5. Maintain caseload of individual clients.
6. Implement trainings to professional groups and organizations.
7. Completes data collection, data entry, and required reports and other related administrative paperwork in accordance with the program timelines and standards.
8. Attend internal and external meetings with staff.
9. Provide helpline backup coverage as needed.
10. Promote, support, and demonstrate TurnAround's mission, vision, and values through both behavior and job performance and adhere to policies, procedures, and standards on a day-to-day basis.
11. Effectively coordinate client care with other service providers and community resources to assure continuity of care as needed.
12. Work in collaboration with caregivers of children to problem solve; assist caregivers with behavioral management techniques.
13. Other duties as assigned.

EDUCATION AND EXPERIENCE

1. Master's degree in Social Work, Counseling, or a related field

2. Board approved supervisor (LCSW-C, LCPC) or within 6 months of start date complete supervision training.
3. 3+ years direct clinical service with survivors of sexual violence required.

CERTIFICATES, LICENSES, REGISTRATIONS

1. Valid Clinical License in Maryland (LCSW-C, LCPC).
2. Must pass criminal background screening.

LANGUAGE SKILLS

1. Ability to write treatment plans, business correspondence, and reports.
2. Ability to respond and communicate effectively with clients, support family members and referral sources.
3. Ability to speak effectively before groups of clients, collaborative agencies or employees of the Agency.

REASONING ABILITY AND TECHNICAL SKILLS

1. Ability to operate personal vehicle to drive to community-based site for work-related meetings or to provide therapeutic services, (occasional).
2. Sufficient computer skills to operate email, Internet, Microsoft Office, and ETO software.
3. Ability to apply principles of logical or therapeutic thinking to a wide range of clinical and practical problems.
4. Judgment when to seek Clinical Director's judgment.

WORK ENVIRONMENT:

This position is a predominantly in a standard office environment with potential for some remote work on an agreed upon schedule with approval of direct supervisor.

Two evenings required.

TRAVEL:

Some local and state travel required.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Routine office mobility.
2. Occasional lifting of boxes.
3. Ability to comfortably speak for an hour or more.
4. Sustained posture in a seated position for prolonged periods of time.

5. Must have valid driver's license and provide personal vehicle.

AFFIRMATIVE ACTION/ EQUAL EMPLOYMENT:

TurnAround, Inc. provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

DATE: 1/27/2021 last modified